

Approved For Release 2004/02/03 : CIA-RDP60-00594A000300050005-4

Office Memorandum • UNITED STATES GOVERNMENT

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TO : Director of Training
THROUGH: Deputy Director of Training

DATE: 2 October 1958

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FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 39
24 - 30 September 1958

Document No. 5NO CHANGE in Class. ☐☐ DECLASSIFIED

Class. CHANGED TO: TS S

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/176

Date: ~~00 MAR 1978~~ By: I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. The Security Reindoctrination Program appears to be solidly established and is moving ahead steadily. The Office of Security has registered satisfaction with the manner in which Headquarters components are participating. Offices and staffs of the DDS have been particularly responsive to the call to support this program. To date approximately Headquarters personnel have attended the lectures. Attached hereto is a progress report reflecting attendance trends, by month, for the major Agency components and Headquarters as a whole since June 1958.

2. DCI's Office, requested our help in obtaining information about the Radford School for Girls, El Paso, Texas. We were able to provide, from our library, all the information needed.

3. During the past two weeks, several of the DDS nominees for Senior Defense Schools have come in to review reports of previous participants and to seek general advice regarding the Schools. Certainly these people will be better prepared for their appearance before the Council.

4. completed an analysis of language proficiency tests and language awards for use by the Language Development Committee. These data, coupled with information that will be forthcoming from a recently requested IBM run of the Language Qualifications Register, will be used in meeting part of DTR's requirements.

5. The 5% Report for August will be completed and forwarded to DTR on 6 October.

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6. September is normally a month of high registrations, both internal and external. This past September is no exception. "Green sheets" for OTR conducted courses were received for 530 individuals. External training requests for the month totaled 144.

7. The varying requirements placed upon us over the past several months for data on students, courses, and related information makes it patently clear that our idea of developing a continuing program of analysis is a sound one. With such a program we will be able to meet the requirements placed upon us without the extreme effort it now occasions, and equally important, generate valuable information before the requirement becomes apparent. This approach will be particularly useful in switching to meet requests for either fiscal year or calendar year information, etc., as well as to keep us currently abreast. [redacted] working with the Processing and Information Branches, and the [redacted] will have the responsibility of developing this program.

8. [redacted] is scheduled for Phase I, Operations Support, beginning Monday.

9. [redacted] met with me to find out ways and means for modifying IAS' records of attendance, withdrawals, etc. so that things would be done as in other Schools. I also received an offer from her for transfer to RS.

10. I note, upon re-reading, that most of the preceding items deal with numerical data, records and reports. That's the kind of a week it has been. We did prepare some indignant comments on our classification problems, which were furnished DDIR.

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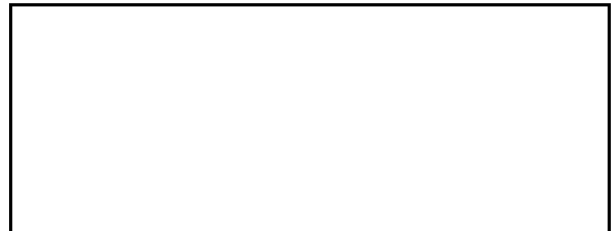
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11. During the week 24 - 30 September 1958, there were 867 persons enrolled in OTR conducted courses. The breakdown for enrollment is as follows:

191 enrolled in 31 classes (11 Languages) Before Hours
147 enrolled in 23 classes (10 Languages) After Hours
158 enrolled in 24 classes (8 Languages) During Hours
23 enrolled in 3 Area courses
56 enrolled in 2 SIC courses
140 enrolled in 7 Intelligence School courses
152 enrolled in 7 Operations School courses

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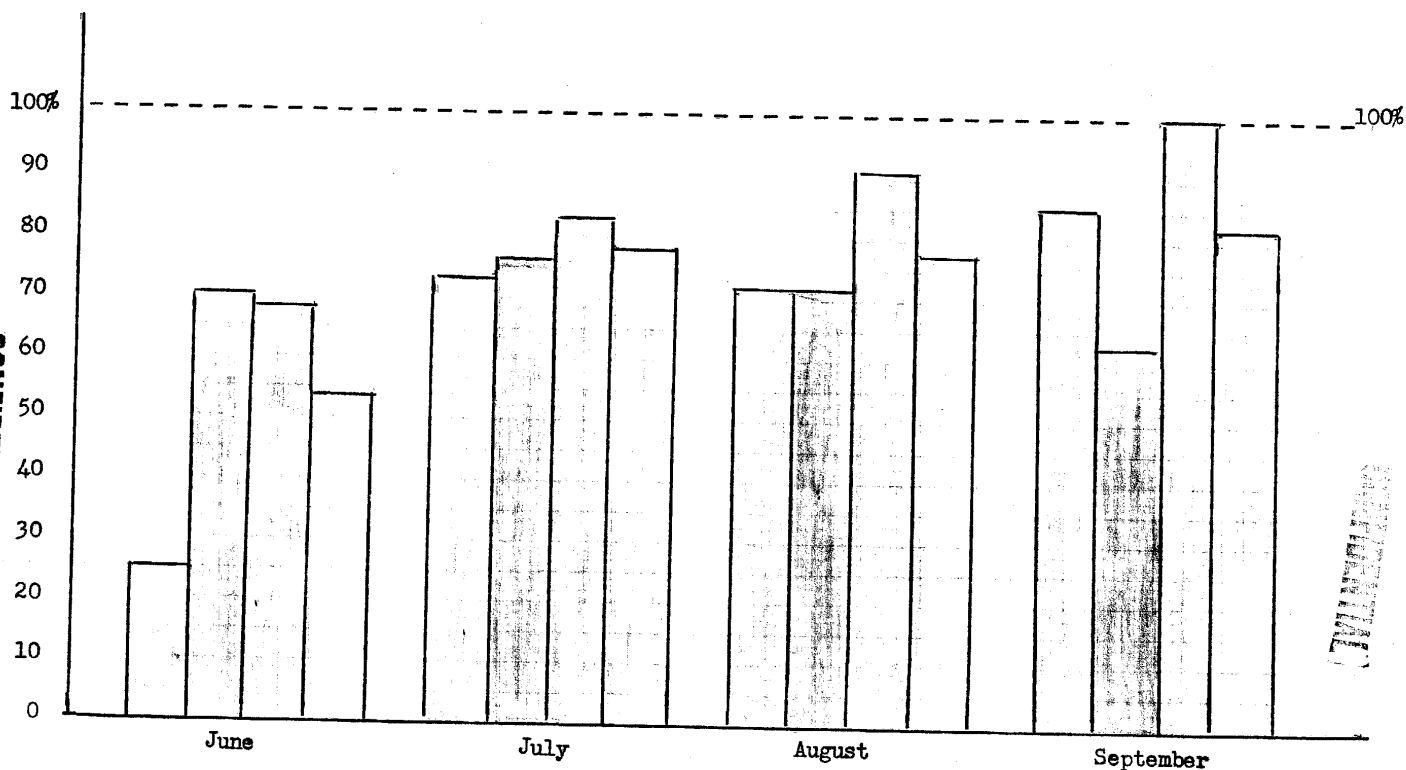
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SECURITY REINDOCTRINATION PROGRAM

Attendance, by Month, for Headquarters and Major Components



DDI
DDP
DDS
Total - Agency

Height of Columns indicates percentage fulfillment of
proportionate attendance quotas assigned.

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(OTR/RS/SB) - 10/1/58)

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TO : Director of Training
 THROUGH : Deputy Director of Training

DATE: 25 September 1958

FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 38
 17 - 23 September 1958

Document No. 6NO CHANGES in Class. ☐☐ DECLASSIFIEDClass. CHANGED TO: TS S Q

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/178*

Date: ~~00 MAR 1978~~ By: I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. Excerpt from letter received by the Processing Branch from an overseas language trainee.
 1 September 1958):

"Thank you for your help in getting reimbursement for my hospital claim; I have already received notification from the bank that the money has been deposited.

"As you are aware, we are in the midst of a 'tense situation' which, even though it may be quite serious, has so far had very little effect on our daily lives. I happened to be in

2. We have released 51 JOT folders for the new program to IS and SIC with some photos missing. We have three additional sets ready to release to Ops School, A&E and but photos are lacking. is following up with Security to speed up the sets of photos for these on board and new EOD's in the JOT program. We are processing JOT cases as received.

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3. The agreement for providing training to Agency reservists apparently resulted in a good first course, but introduced a number of problems recently. I am meeting with [] in the near future to examine the situation and recommend action for modifying the present arrangement before a new schedule is released. Not only is it imperative that enrollment be phased in timely-through recognized Registrar channels, but some minimum figures need to be set for special classes, and the problem of Introduction to Communism, a required EOD course, needs to be looked at critically.

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4. We were a bit concerned that the "company" arrangements made by OO/C with AMA might create some problems at points other than the matter of registration (for which it was intended). [] debriefing of [] confirmed some of our suspicions. After Ed's meeting with AMA officials in New York, Wednesday, we are back on the track. A memorandum for record follows.

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5. From [] Weekly Report to me:

"Tuesday also brought opportunity to talk with []

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for the Bulletin. All men agreed to do something substantive in the way of special announcements and articles. [] has already submitted a lengthy (by our standards) piece on Studies in Intelligence. [] suspense - dated October 15th for two articles. [] will have to complete much more staff work on management doctrine that could be featured in an early '59 issue, and [] gave me carte blanche to discuss contributions for the Bulletin with any of his people.

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[] will have an item on one of the speakers who gave a lecture in an SIC course (He's an ex FBI er who lived under cover as a member of the CP). Too, I have his approval to enlist contributions from his instructors.

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"I have an appointment to see [redacted]
Thursday at 3; [redacted] Friday at 10:45. I'll
round out OTR then, early next week."

6. We have five candidates who have expressed an interest in taking our three-day Training Officer Orientation. We will run this program again after the JOT's working in our area have entered into their regular program. Incidentally, the use of JOT's to verify our IBM data has eliminated some of our need for overtime work requested for the same purpose.

7. We are able to provide further service through our language data. OO/C is arranging to consult our records to spot Russian interpreters and to screen a list of potentials in their records against our more recent results.

DDS 8. During the week 17 - 23 September 1958, there were 890 persons enrolled in OTR conducted courses. The breakdown for enrollment is as follows:

195 enrolled in 31 classes (11 languages) before hours
145 enrolled in 23 classes (10 languages) after hours
148 enrolled in 21 classes (7 languages) during hours
10 enrolled in 2 Area courses
60 enrolled in 2 SIC courses
218 enrolled in 9 Intelligence School courses
114 enrolled in 7 Operations School courses

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